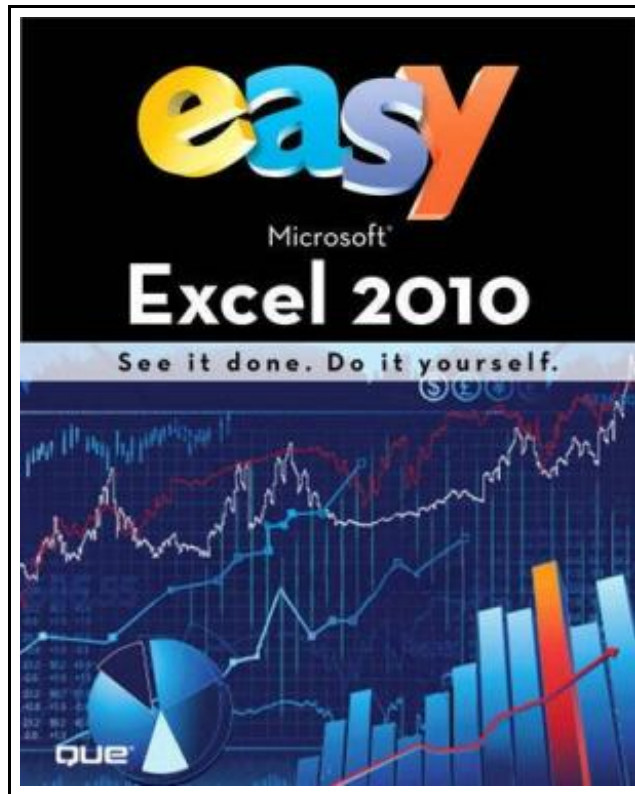


Easy Microsoft Excel 2010: See it Done : Do it Yourself (United Kingdom ed)



Filesize: 4.09 MB

Reviews



This published publication is fantastic. it had been writtern very perfectly and useful. Once you begin to read the book, it is extremely difficult to leave it before concluding.

(Junius Herman)

EASY MICROSOFT EXCEL 2010: SEE IT DONE : DO IT YOURSELF (UNITED KINGDOM ED)



Pearson Education (US). Paperback. Book Condition: new. BRAND NEW, Easy Microsoft Excel 2010: See it Done : Do it Yourself (United Kingdom ed), Que Publishing, Michael Alexander, The easy, visual, full-color guide to Excel 2010: simply the friendliest introduction for every beginner! 100+ hands-on, step-by-step tasks show novices and inexperienced upgraders the easiest, fastest, most direct way to accomplish common tasks Written by an experienced Microsoft Excel trainer and author Fully revamped for Excel 2010's most powerful new tools and features Large typeface improves readability and appeals to senior readers ignored by most computer books Summary This year, millions of beginner-to-intermediate-level users will be searching for the easiest possible way to master Excel 2010's new features - and, with Easy Microsoft Excel 2010 , they'll find exactly what they're looking for. This fullcolor, utterly simple, step-by-step book has been carefully crafted to provide instant access to the 100+ tasks they'll find most useful and valuable. As with all books in the Easy series, it's designed to teach visually: readers never have to work their way through lengthy text explanations. Its large typeface makes it even more accessible to all readers - especially senior readers whose needs are disregarded by most computer books. Written by an experienced Microsoft Excel trainer and author, Easy Microsoft Excel 2010 walks readers through the easiest, fastest, most direct procedures for getting the results they're looking for.Coverage includes: getting started fast; managing, viewing, and editing workbooks; formatting data; using formulas, functions, charts, and graphics; analyzing data; printing; and even advanced techniques. Along the way, readers will learn how to make the most of many of Excel 2010's most powerful innovations, such as Sparklines and the Excel Web App.

-  [Read Easy Microsoft Excel 2010: See it Done : Do it Yourself \(United Kingdom ed\) Online](#)
-  [Download PDF Easy Microsoft Excel 2010: See it Done : Do it Yourself \(United Kingdom ed\)](#)

Other Books



Dom's Dragon - Read it Yourself with Ladybird: Level 2

Penguin Books Ltd. Paperback. Book Condition: new. BRAND NEW, Dom's Dragon - Read it Yourself with Ladybird: Level 2, Mandy Ross, One day, Dom finds a little red egg and soon he is the owner...

[Read Book »](#)



The Tale of Jemima Puddle-Duck - Read it Yourself with Ladybird: Level 2

Penguin Books Ltd. Paperback. Book Condition: new. BRAND NEW, The Tale of Jemima Puddle-Duck - Read it Yourself with Ladybird: Level 2, This is a gentle adaptation of the classic tale by Beatrix Potter. Jemima...

[Read Book »](#)



Peppa Pig: Nature Trail - Read it Yourself with Ladybird: Level 2

Penguin Books Ltd. Paperback. Book Condition: new. BRAND NEW, Peppa Pig: Nature Trail - Read it Yourself with Ladybird: Level 2, Peppa Pig and her family are enjoying a nature walk when they get lost....

[Read Book »](#)



Rumpelstiltskin - Read it Yourself with Ladybird: Level 2

Penguin Books Ltd. Paperback. Book Condition: new. BRAND NEW, Rumpelstiltskin - Read it Yourself with Ladybird: Level 2, In this classic fairy tale, a miller's daughter has to spin straw into gold for the king....

[Read Book »](#)



Peppa Pig: Sports Day - Read it Yourself with Ladybird: Level 2

Penguin Books Ltd. Paperback. Book Condition: new. BRAND NEW, Peppa Pig: Sports Day - Read it Yourself with Ladybird: Level 2, Peppa Pig is having fun with her friends at Sports Day, but she is...

[Read Book »](#)